

Standards Committee Work Programme – 4 November 2021

Meeting – 4 November 2021

Item	Purpose of the report	Report Author	Comments
Standing item, if needed - Members Update on Ethical Governance	To update Members on any national issues regarding ethical governance which may impact on the Council's arrangements for ethical governance.	Poornima Karkera	
Dispensations	To review the operation and efficacy of the process for granting dispensations.	Poornima Karkera	
Planning Protocol	To review the operation and efficacy of the Protocol.	Robert Irvine / Julie Roscoe	
Register of Members Interests	To consider the operation of the Register of Members' Interests	Poornima Karkera	
Gifts and Hospitality Guidance for Members	To review the operation and efficacy of the Guidance.	Poornima Karkera	
The Member/ Officer Relations Protocol	To review the operation and efficacy of the Protocol	Poornima Karkera	
LGA new model code	To update the Committee on the discussions of the Greater Manchester Chief Legal Officers in the adoption of the LGA Model Code of Conduct for Members and the arrangements for dealing with complaints regarding breaches of the Code	Poornima Karkera	
Standing item - Work Programme	To review and amend (if necessary) items to be considered at future meetings of the Committee.	Andrew Woods	

Meeting – 17 March 2022

Annual Standards Report	To note and review the work done in the last year to promote and maintain high standards of	Poornima Karkera/ Peter Hasset	
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	conduct by members.		
Standing item, if needed - Members Update on Ethical Governance	To update Members on any national issues regarding ethical governance which may impact on the Council's arrangements for ethical governance.	Poornima Karkera	
Social Media Guidance for Members	To consider any updates/ revisions to the guidance and the efficacy of the guidance.	Poornima Karkera	
Member Training	To update Standards Committee on the operation and efficacy of the Member Development Strategy; report on training delivered in the current municipal year and update on the proposals in relation to the next municipal year	Jonathan Kershner	
Members Code of Conduct – partnership arrangements	Report outlining how the requirements of the Council's Member Code of Conduct is incorporated into the overall governance arrangements of organisations that the City Council has entered into Partnership Arrangements with, to demonstrate adequate assurance is in place.	Sarah Narici	
Standing item - Work Programme	To review and amend (if necessary) items to be considered at future meetings of the Committee.	Andrew Woods	

Meeting – 16 June 2022

Code of Corporate Governance	TBC		
Annual Governance Statement	TBC		

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Dispensations	To review the operation and efficacy of the process for granting dispensations.	Poornima Karkera	
Planning Protocol	To review the operation and efficacy of the Protocol.	Robert Irvine / Julie Roscoe	
Register of Members Interests	To consider the operation of the Register of Members' Interests	Poornima Karkera	
Gifts and Hospitality Guidance for Members	To review the operation and efficacy of the Guidance.	Poornima Karkera	
The Member/ Officer Relations Protocol	To review the operation and efficacy of the Protocol	Poornima Karkera	
The Use of Council Resources Guidance for Members	To review the operation and efficacy of the Guidance.	Poornima Karkera	
Standing item, if needed - Members Update on Ethical Governance	To update Members on any national issues regarding ethical governance which may impact on the Council's arrangements for ethical governance.	Poornima Karkera	
Standing item - Work Programme	To review and amend (if necessary) items to be considered at future meetings of the Committee.	Andrew Woods	

Unscheduled Items	
Consultation outcome on Updating Disqualification Criteria for Local Authority Members	Committee notes the report and requests that a report be brought to a future meeting once the legislation has been introduced.
Code of Corporate Governance	TBC
Partnership arrangements	Report outlining the position regarding incorporating the Council's Member Code of Conduct into the overall governance arrangements of organisations that the City Council has entered into Partnership Arrangements with
Annual Governance	An additional ordinary meeting of the Standards Committee be arranged, in consultation with the Chair,

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Statement	to consider the AGS, to complement the submission of the AGS to the Audit Committee. (17 June 2021)
Review of the Operation and Efficacy of the Arrangements for dealing with Code of Conduct complaints against Members	the Chief Legal Officers in Greater Manchester be requested to discuss their respective Arrangements and that the outcome of these discussions be reported to a future meeting of this Committee. (17 June 2021)

Documents/Procedures/Protocols – within the remit of the Committee

Document/Procedure/Protocol	Last Reviewed	Date Due for Review	Comments
The Code of Corporate Governance	March 2019	Date to be arranged as required	Standards Committee to retain responsibility of CCG (June 2021)
The Annual Governance Statement	June 2021	Date to be arranged as required	Standards Committee to retain responsibility of AGS (June 2021)
Members' Code of Conduct	Updated annually as needed as part of annual review of constitution.		AGMA wide review
Arrangements for Investigating Complaints made under the Members' Code of Conduct	June 2021	June 2022	
Gifts and Hospitality Guidance for Members	By Full Council February 2021 By Standards Committee March 2019	2022 or earlier where there is a change in the law or circumstances warrant an earlier review	Reviewed annually as part of the Council's Constitution
The Member/ Officer Relations Protocol	February 2021 By Standards Committee March 2019	2022 or earlier where there is a change in the law or circumstances	Reviewed annually as part of the Council's Constitution

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		warrant an earlier review	
The Use of Council Resources Guidance for Members	By Full Council February 2021 By Standards Committee June 2021	2022 or earlier where there is a change in the law or circumstances warrant an earlier review	Reviewed annually as part of the Council's Constitution
Social Media Guidance for Members	March 2021 By Standards Committee March 2019	March 2023 or earlier where there is a change in the law or circumstances warrant an earlier review.	
The Planning Protocol for Members	June 2019	November 2021	Reviewed annually as part of the Council's Constitution
Member Development Strategy	March 2021	March 2022	
Procedure for the Local Hearing of Allegations of Misconduct by Members of the Council	June 2021		
Register of Members Interests	Considered as part of annual report. March 2021	March 2022	